

DDS&T-3988-68

15 October 1968

MEMORANDUM FOR THE RECORD

SUBJECT: OCS Quarterly Review, 2nd Quarter, FY 1969

1. Subject meeting was convened in the DD/S&T conference room at 1530 hours on 9 October 1968. Mr. Briggs and Mr. [REDACTED] represented OCS; and Mr. Duckett, Dr. [REDACTED] and Mr. [REDACTED] were in attendance.

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25X1A  
25X1A

2. Mr. Briggs commenced the meeting saying [REDACTED] contracts for the second quarter and that they are very close to the figure for expenditures. Their AE is [REDACTED] which is also their ceiling. They have five new people cleared and ready for employment, but they will not employ them until they have openings. Mr. Duckett pointed up the necessity of staying within the authorized ceiling regardless of the necessities of workload. Mr. Briggs said he has [REDACTED] people in the pipeline and normally he picks up one of three or four. Prior to the budget squeeze, OCS usually had [REDACTED] in processing.

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3. Mr. Duckett asked Mr. Briggs if he foresees any problems in the coming quarter. Mr. Briggs said he didn't, although OPPB has left them \$5K to \$8K short on service contract money which they can cover internally. He may run into a bind on moving his computers after the construction work is done in the computer center. IBM has assured him they can move their equipment in one and one half days, which presents no difficulty. However, RCA says it will require as much as a week to move the [REDACTED] equipment, as it is not on wheels and does not plug in and out. This may require bringing in a duplicate [REDACTED] system to take up the slack, as this machine prints the pay checks and does other work for OF. This could run \$20 to \$25K in the extreme.

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4. Mr. Briggs discussed a new computer-printer system which may have a long range implication for OCS. Some of the customers now serviced by OCS could easily handle their own work with such a system. This was merely discussion with no import on the period of consideration of this meeting.

5. In a general discussion of subjects current and future, Mr. Briggs touched on several items of interest. He said the COINS program follow-on will cost about [REDACTED] but this is not S&T money, so it is not our problem. Mr. Briggs observed that the [REDACTED] requires Mr. [REDACTED] to spend a good [REDACTED] S hopes to close out their activities in association with this contract in the next

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year or so. The computer training course, now the responsibility of OCS, will require the expenditure of \$5K or so, according to Mr. Briggs, but this can be absorbed.

6. As a final item, Mr. Briggs stated the high precision plotter, now operated by OCS, is used 80% or more for OEGI. It makes sense to give them the responsibility for the machine and for serving others with it. OCS would like to make such an arrangement. Also they would like to give the printer used for TSD work to that office if possible. The meeting was terminated at this point.

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Plans and Programs Branch

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